



YOSEMITE  
CONSERVANCY

*Providing For Yosemite's Future*

## **POSITION DESCRIPTION- YOSEMITE BIKE SHARE ATTENDANT**

**TITLE:** YOSEMITE BIKE SHARE ATTENDANT

**SUPERVISOR:** YOSEMITE CONSERVANCY PROJECTS MANAGER

**TYPE OF POSITION:** PART TIME SEASONAL, NON-EXEMPT

**LOCATION:** YOSEMITE VALLEY, CA

### **Who We Are**

Yosemite Conservancy inspires people to support projects and programs that preserve Yosemite National Park and enrich the visitor experience. Thanks to generous donors, the Conservancy has provided over \$130 million in grants to the park to restore trails and habitat, protect wildlife, provide educational programs, and more. The Conservancy's guided adventures, volunteer opportunities, wilderness services and bookstores help visitors of all ages connect with Yosemite.

### **What You'll Do**

The Yosemite Bike Share launched in 2018 to promote and provide sustainable transportation within Yosemite National Park. The Bike Share Attendant, based in Yosemite Valley, is responsible for daily operations and sanitization of the bike share fleet. Primary duties include customer, bike collection, fleet inventory, and some bike maintenance. The Bike Share Attendant regularly interacts with bike share users to provide excellent customer service. The Bike Share Attendant reports directly to the Bike Share Coordinator.

### **Essential Functions**

Bike Fleet Field Operations – 100%

- Drive work vehicle within Yosemite Valley to locate and relocate bikes
- Perform daily inventory of bike fleet at parking stations
- Inspect bikes, record and track maintenance needs
- Use and maintain basic bike repair tools, report significant repair needs to Bike Share Coordinator
- Provide excellent customer service for visitors and bike users when in the field as a representative of the Yosemite Conservancy
- Guide visitors in downloading and using the mobile program app.

### **Who You Are / Keys to Success (the must-haves)**

To be successful in this job, you will excel in these areas:

#### **Education:**

- H.S. student or diploma preferred; college degree preferred

#### **Knowledge, Skills, and Abilities:**

Bike Share Attendant– May 2022



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- Commitment to the mission, values, goals, and success of the Yosemite Conservancy; knowledge of and enthusiasm for National Parks, conservation and sustainability
- Ability to work with a wide variety of people and agencies and maintain good working relationships
- Proven ability to manage work in a highly organized manner, excellent attention to detail
- Trustworthy, flexible, energetic and personable
- Excellent communication skills
- Ability to perform basic bike maintenance
- Experience with MS Office Suite and mobile applications
- Willingness to tackle any challenge, large or small
- Valid driver's license and personal vehicle

### **Physical Requirement and Working Conditions**

- Frequently drives a work vehicle within Yosemite Valley to locate and transport bikes
- Frequently lifts, carries and positions objects weighing up to 30 pounds when moving bikes
- Frequently walks on uneven ground while working
- Typically stands, bends, stoop and crouches while working
- Travel between El Portal and Yosemite Valley
- Weekend and evening responsibilities

### **What Else You Should Know**

We value diversity among our staff just as we value it among park visitors. As such, Yosemite Conservancy is an equal opportunity employer, and we encourage people of all backgrounds to apply to join our team.

Work will be based in Yosemite Valley. Housing is potentially available in El Portal.

- Compensation is hourly, non-exempt, not eligible for health benefits or retirement plan
- Housing Potentially Available
- Start Date – May 2, 2022
- End Date – September 9, 2022
- Hours per Week – 25-32 hours, including weekends
- Hourly Rate– \$15 / hour

### **How to Apply**

- Please email cover letter and resume to [ryan\\_kelly@partner.nps.gov](mailto:ryan_kelly@partner.nps.gov) with the subject line “your name – Bike Share Attendant”.
- Position open until filled